

DMSWG May 29, 2008 Telephone Conference Summary (2:00-3:45 PM Eastern)

Project #1 Team members in attendance: Anjel Lewis, Chad Hanson, Dennis O'Hern, Gregg Bray, Kathy Knowlton, Lauren Dolinger Few, Mike Quach, Patty Zielinski, Risa Oram, Scott Sauri

Project Team #1 members not in attendance: Bruce Joule, Gretchen Jennings, Vivian Matter, Wade Van Buskirk

Work Group members in attendance: Geoff White (though the call was primarily for Project #1 Team members, all WG members were invited to participate)

This conference call was paired with a WebEx session.

- K. Knowlton reviewed MDMS program entry sorted by author as G. Bray updated Master List spreadsheet with progress to date and notes. Latest version of spreadsheet on collaboration tool by end of conference call. In addition to notes below and action items in **BOLD**, involved members should check for work/edits/updates tasked to them on the spreadsheet.

- G. Jennings – (from email) Alaska programs – info mostly entered, still waiting on info from very busy field staff, hopefully finish next week. **K. Knowlton will confirm the status of two programs (Statewide Harvest Survey and Saltwater Logbook Program) listed in spreadsheet as complete but in MDMS as incomplete. DONE**
- S. Sauri – still hoping work with R. Oram to complete Hawaii intercept and telephone program info
- R. Oram – most programs complete except data elements which close to complete
- W. Van Buskirk – (from email) “preparing to transmit the lookup attribute data to be scripted into the MDMS (working with Lauren). Once those lookups are applied, all of (his) MDMS programs 'complete' status, except for the Puget Sound projects, as those require more development to even get added to RecFIN.”
- B. Joule – via phone call with K. Knowlton earlier in day, he has entered all information thus supplied to him by state personnel. Some is very complete including data elements, while others are little more than a project name. **From April 10<sup>th</sup> conference call, B. Joule need to follow-up with Paul Caruso on MA Tournament Monitoring Program, and potential two Caribbean programs originally forwarded by Vivian.**
- G. Bray - confirm with Tom Sminkey whether he will enter MD Chesapeake Bay Logbook program, and Mike Burton if Southeast Headboat Program entry is complete. **DONE**
- K. Knowlton will contact R. Salz to see if he can provide data elements for MD HMS Catch Card. **DONE**
- C. Hanson – very close to completion on his program entries.

- **A. Lewis – confirm with R. Salz/J. Foster if NC Catch Card program is complete. DONE** Program for Improving Accuracy of Length/Weight still needs data sets and attributes entered.
  - K. Knowlton – still waiting on contact for International Billfish Survey; B. McHale agreed enter HMS ALRS but will need another 1-2 weeks (**K. Knowlton will contact 6/2/08 for update, DONE**); staff member from NC willing to enter their program info and may need coordinate with L. Dolinger Few (~ maybe within two weeks?); several SC programs may eventually get entered but not anytime soon due to lack of staff time
  - **S. Sauri will contact Arietta Venizelos about entering Recreational Billfish Survey. DONE**
- WG members agreed that within a few weeks, if program information is not complete, we need to move on to Project #2 and not wait anymore. Regional coordinators have done due diligence with contacting various state and federal staff for information. **Action Item: At that point, if information is incomplete, the WG member needs to include a note on the “Program” Tab, in the “Record Notes” field and list the contact person, date, and basic reason for incomplete status.** This step will be important as we proceed with evaluating minimum data elements and recording that various program staff were contacted for inclusion.
  - Chair reiterated to M. Quach that he needs to submit a Task List to the WG and then submission to R. Andrews if he wants to pursue continued funding for R. Oram (or contract help) past end June/July through end of the fiscal year (end September). The list should delineate individuals tasks, expected duration and clarify if they are part of the work already funded, continuation, or new tasks associated with upcoming Project #2.
  - **Action Item: L. Dolinger Few will update MDMS Help Document in preparation for inclusion in Project #1 Report.**
  - S. Sauri provided brief update on few MDMS issues (e.g., view all programs, prompts to save), need for prioritizing list of MDMS change requests (primarily he and L. Dolinger Few), and work expected to be completed by T. Si in next month or so.
  - S. Sauri provided brief update on May 14<sup>th</sup> conference call between few members in effort to jump start planning for Project #2. Not much accomplished since still focusing on MDMS and program entry.
  - S. Sauri proposed slight change to idea of requirements document and planning for Project #2. Rather than plan the MRIP database in a vacuum in the absence of current program information, he recommended we start by modeling existing systems (e.g., Pacific State programs, GulfFIN, MRFSS, etc.), plan their integration, and then add new MRIP components as they become available. There were questions as to how this differs from simply calling something like the current MRFSS just a new name. No matter what develops within the next few years through MRIP, we will always have to rely on the data from 1980’s through 2009 or so as produced by the previous programs. Thus, we will always have a need for integrating those data with any new programs under the umbrella of MRIP. Thus modeling existing programs starts that process and better prepares us for the new survey components as they come on line and in cooperation with the other WG’s.